The route map to business continuity management

Fully updated and revised, this second edition of The Route Map to Business Continuity Management – Meeting the Requirements of ISO 22301 provides help to those managers who have decided to introduce BCM into their organization for the first time or those who need to make the transition to the new international standard for BCM.

Built around the requirements specified in ISO 22301, this book provides a practical, step-by-step approach to setting up, managing and improving an effective system for business continuity. So, whether you are planning certification against the new standard, or simply want the business benefits of having BCM best practice in place, this book delivers all of the advice, tips and insight you could need, along with templates and examples to get you off to a flying start.

Contents


The Route Map to Business Continuity Management has become, since its publication, the best-selling guide to business continuity management. This new edition provides key insights into how to go about implementing business continuity management (BCM) to ISO 22301:2012.


International Standard for Business Continuity Management

ISO 22301

The international standard for BCM, ISO 22301:2012 specifies requirements for setting up and managing an effective business continuity management system (BCMS). It is for use by internal and external parties, including certification bodies, to assess the organization’s ability to meet regulatory and customer requirements as well as the organization’s own requirements. ISO 22301 contains only those requirements that can be objectively audited and a demonstration of successful implementation can therefore be used by an organization to assure interested parties that an appropriate BCMS is in place.
During the latter part of 2012 or early in 2013 ISO will issue a guidance document: ISO 22313. This document will take the form of good practice guidance and recommendations, indicating what practices an organization should, or may, undertake to implement effective BCM. Organizations may choose to follow all or part of the guidance, which may be used for self-assessment or between organizations. The guidance is not a specification for BCM.

The new ISO 22301 retails for £100 ( + P&P)

**British Standard for Business Continuity Management BS25999**

BS 25999 is BSI's standard in the field of Business Continuity Management. This standard replaces PAS56, a Publicly Available Specification, published in 2003 on the same subject. BS 25999 is a Business Continuity Management (BCM) standard in two parts.

The first, "BS 25999-1:2006 Business Continuity Management. Code of Practice", takes the form of general guidance and seeks to establish processes, principles and terminology for Business Continuity Management, providing a basis for understanding, developing and implementing business continuity within an organization and to provide confidence in business-to-business and business-to-customer dealings. In addition, it provides a comprehensive set of controls based on BCM best practice and covers the whole BCM lifecycle.

The second, "BS 25999-2:2007 Specification for Business Continuity Management", specifies requirements for implementing, operating and improving a documented Business Continuity Management System (BCMS), describing only requirements that can be objectively and independently audited.

A useful means of understanding the difference between the two is Part 1 is a guidance document and uses the terms 'should' and 'may'. Part 2 is an independently verifiable specification that uses the word 'shall'.

Certification (independent verification) is available from accredited certification bodies, for example BSI or LRQA amongst others and is a multi stage process usually involving a number of initial assessment visits. The assessor will then make a recommendation that the organisation receive certification or not. After initial certification a number of surveillance visits are made to ensure that the organisation is still in compliance. Certification bodies will transition to ISO 22301:2012 from Nov 2012 onwards.

Certification bodies are accredited by UKAS in the United Kingdom.

**The Risk Management Universe A guided tour. 2nd edition**

David Hillson (Editor)

£42

(plus P&P)

This newly revised book brings together leading experts from various risk management fields to
describe current best practice and point to future developments. It offers a unique ‘guided tour’ of the main dimensions of the risk management universe and will help business leaders who want to know how to address the risks they may face. It is a good reference point for risk professionals seeking a greater understanding, and teachers and students of business and management.

This book, revised following the publication of BS 25999 Business Continuity Management, concludes by drawing the threads together and identifying the underlying unifying themes.

Business Continuity Management provides a proven corporate discipline which helps small businesses to plan for, respond to, cope with and recover from sudden, unexpected and often traumatic events. Permanent closure is no longer the default setting in the wake of disruption. By following the steps in this guide and focusing on the consequences of disruption, asking yourselves ‘what if’ more often than ‘how much’ you can reap significant benefits.